

FAQs: Immunizations

1. Who is required to submit immunization records?

All full time students are required to submit documentation of immunizations.

2. What immunizations are required?

- All students, regardless of credit hours, are required to complete the tuberculosis screening on the Certificate of Immunization on admission to VCU.
- All full- time students are required to have vaccines for Measles, Mumps, and Rubella (MMR), Hepatitis B, Tetanus, and Meningitis (see chart below). Documentation of the primary polio vaccine series is required for students 18 and younger or from high risk countries (Afghanistan, Nigeria and Pakistan).

Full time Students:		
Vaccine:	Required number of Doses	Waiver Optional?
Measles, Mumps, and Rubella (MMR)	2 Doses OR serological confirmation of Immunity	No
Tetanus (Td or Tdap)	1 within the last 10 years	No
Meningitis	1 dose after 16 th birthday	Yes
Hepatitis B	3 Doses OR serological confirmation of Immunity	Yes
Polio	Primary Series if 18 and under or from a high risk country.	No

3. Do I need to fill out VCU's Certificate of Immunization?

You are not required to fill out VCU Certificate of Immunization specifically. You may instead elect to send in official documentation from your health care provider or other reputable sources.

4. Are all of the required immunizations available at the Student Health Center?

Yes. We offer all of the vaccines and blood titers necessary to meet the state and health science requirements. You may find vaccine price information on the student health website under the Immunizations tab.

5. Where is the Immunization department located?

We are located on both the Monroe Park and MCV campuses.

- The Monroe Park Campus office is located on the second floor of the Sports Medicine Building at 1300 W Broad St, Suite 2200.
- The MCV Campus office is located on the third floor of the VMI building at 1000 E Marshall St, Rm 305.

6. Where is the VCU WebPortal located?

You can access your VCU Student Health WebPortal at <https://health.students.vcu.edu/web-portal/> or through your MyVCU page under the resources section.

7. Did you receive my records?

In order to determine whether we have updated your Immunization records, you can log on to the VCU Student Health WebPortal. Under the My profile tab, you can view a copy of your Immunization History and check for updates. You can access your WebPortal with your VCU EID and password.

8. Is this just a VCU Student Health Services requirement?

No, the Code of Virginia (Section 23-7.5) requires **all full-time students** to provide documentation of their immunization history.

9. Can you waive some vaccines?

Yes. Although it is recommended to receive the vaccines, students have the option of waiving the Hepatitis B and Meningococcal vaccines. Please be sure to read the information on page 4 of the Certificate of Immunization.

10. I have attended another state university. Am I still required to submit vaccine records?

Yes. VCU requires records of immunization. If you have an additional copy, you may mail, fax, or scan and email it to VCU Student Health Services. You may also try to contact your previous school and ask them to send it on your behalf.

11. I am not a student at VCU yet. Can I use your clinic to get the shots or have a titer?

No, only current students are able to utilize our facilities to receive care.

12. I have attended VCU and now I need a copy of my immunization records. How might I obtain them?

If you still have access to your VCU Student Health Web Portal you may log in and save a copy of your immunization history. If you no longer have access, please call our office at (804) 827- 8047 for further assistance.

13. Am I a health science student?

Typically, students who are enrolled in a program where they will eventually have patient contact or work within a clinical setting are required to complete the additional health science requirements. These usually include students enrolled in the School of Medicine, the School of Pharmacy, the School of Nursing, the School of Dentistry or the School of Allied Health Professions. If you believe you are within one of these school, but aren't required to fulfill the expanded requirements, you may check to see if you are enrolled in a Health Science Exempted Program or call our office at (804) 827-8047.

14. I don't have my records from childhood, where can I obtain them?

If you don't have a copy of your Immunization records, you may try to call any previous physicians to see if they have any documentation. Additionally, prior high schools, universities, or your local health departments may have an available a copy of your vaccine record. If you were in the military, you can also try and contact someone to receive a copy of your shot record.

15. Do I need a TB skin test?

Many students who have lived or traveled outside of the country for extended periods of time are required to have a Tuberculosis (TB) test. In order to determine whether or not you are required to submit documentation of a TB test, complete the tuberculosis screening found on the second page of VCU's Certificate of Immunization. All students, regardless of enrollment status, are required to complete this screening.

16. I served in the military. Do I still need proof of my immunizations even though I received a lot of vaccines already?

Yes, you are still required to submit record of immunizations. We require documentation so that it can be added to your electronic health record. You may also refer to the VCU Military Services Website.

17. Will my health insurance pay for my immunizations or titer lab reports?

VCU Student Health does not process insurance claims at our facilities. If you desire, you may call a provider who accepts your insurance and have them send the documentation of any vaccines or blood tests that you received.

18. How do I submit my immunization documentation?

The preferred method of submitting documentation is through your Student Health WebPortal. Instructions are located at

<https://health.students.vcu.edu/media/student-affairs/ushs/docs/USHS1718-52ImmunizationSubmissionInstruction.pdf>.

Additionally, students may email, fax, or mail completed forms to:

University Student Health Services: Immunizations Department
P.O. Box 842022
Richmond, VA 23284-2022
Phone: (804) 827-8047
Fax: (804) 828-1093
Email: ushsimmuniz@vcu.edu

You may also come in person to deliver your records at either location. **Please do not send multiple times as this delays the data entry process.**

19. Can you email me a copy of my immunization records?

No, it is against our policy to send immunization records via email as it is not considered a secure form of communication.

20. I was full time this past semester and never submitted any records, but now a hold warning has been sent because I didn't submit them. Why was I allowed to register previously, but not now?

All full time students are required to submit immunization records for compliance. You are given a grace period to ensure adequate time has been given to locate and submit records of immunizations. Once this period has ended, you will be prohibited from registering from classes until all the required documents have been submitted.

21. I sent my records to a different department a long time ago. Why don't you have my records on file?

Different departments within VCU do not necessarily use the same database to store student information. To ensure that your records have been properly added to your VCU electronic health record, you must submit your immunization records to VCU Student Health's Immunization Department directly by web portal upload, mail, fax, email or in person.